

SHEFFIELD CITY COUNCIL

EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Wednesday 22 June 2016 by the Cabinet.

Date notified to all members: Tuesday 28 June 2016

The end of the call-in period is 4:00 pm on Monday 4 July 2016

The decision can be implemented from Tuesday 5 July 2016

Item No

8. COMMISSIONING PLAN FOR ADULT AND PARENT CARERS

8.1 The Executive Director, Communities submitted a report outlining the Commissioning Plan for Adult and Parent Carers which detailed the commissioning intentions for Sheffield City Council (2016-20) including the services we wish to purchase and other interventions and programmes.

8.2 **RESOLVED:** That:-

- (a) the report is noted and approval is given to the Commissioning Plan for Parent and Adult Carers;
- (b) in accordance with the Commissioning Plan and this report, Cabinet approves the use of the Council's existing framework of Collaborative Partnerships that provide preventative health and wellbeing following the People Keeping Well principles for community based outreach carers services;
- (c) in accordance with the Commissioning Plan and this report, Cabinet approves the procurement via an open tender process for core city wide support services for carers, including the delivery of Carers Assessments (as set out in section 10 of the Care Act), the management of a small grant pot, developing support plans for carers, helping identify services and managing the overall budget available to support carers;
- (d) in accordance with the Commissioning Plan and this report, Cabinet approves the move from a contract for sitting services for all carers to an approach where the assessment of the need for a sitting service is included in social care assessments and where an eligible need is identified this need will be met through a direct payment or through a separately procured contract for which separate approval will be sought;
- (e) in accordance with the Commissioning Plan and this report, authority is delegated to the Director of Commissioning, in consultation with Cabinet Member for Health and Social Care and the Director of Commercial Services, to:

- (i) award contracts for core city wide support services for carers following the open tender process;
 - (ii) approve the extension of core city wide support contracts after the expiry of the initial 3 year term;
 - (iii) develop options, procure and award contracts for short breaks; and
 - (iv) approve one off procurement and contracts for raising awareness of carer issues; and
- (f) the Director of Commissioning, in consultation with the Cabinet Member for Health and Social Care, the Director of Legal and Governance and the Director of Commercial Services, be authorised totake such other steps as he deems appropriate to achieve the outcomes in this report and the Commissioning Plan.

8.3 Reasons for Decision

- 8.3.1 The Commissioning Plan is based within the Framework of Improving Carers Lives and directly aligns with the principles as set out in the recently approved Young Carers, Parent and Adult Carers Strategy.
- 8.3.2 The commissioning intentions have been guided by the co-production activity the Authority has undertaken with carers.
- 8.3.3 The Strategy will enable the Authority to comply with a new statutory duty as set out in section 10 of the Care Act 2014.

8.4 Alternatives Considered and Rejected

- 8.4.1 The alternative option would be not to have a strategy for carers. This is not a viable alternative as it would result in a breach of a statutory duty, and has been outlined in the strategy and this report; it is legally, morally, socially and economically important for Sheffield to continue to support its carers.
- 8.4.2 Carers are identified in the Council's Corporate Plan 2015-2018: provide direct support to more carers than ever before.

8.5 Any Interest Declared or Dispensation Granted

None

8.6 Reason for Exemption if Public/Press Excluded During Consideration

None

8.7 Respective Director Responsible for Implementation

Laraine Manley, Executive Director, Communities

8.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Healthier Communities and Adult Social Care

9. AGENCY STAFFING PROVISION

9.1 The Executive Director, Resources submitted a report requesting Cabinet approval for the procurement of a new temporary agency supplier.

9.2 An amended report outlining financial, legal and equalities implications of the proposed decision was circulated to Members prior to the meeting.

9.3 **RESOLVED:** That Cabinet:-

(a) approves the strategy for procurement of a temporary agency supplier via a competitive dialogue process; and

(b) delegates the power to award the contract for the agency services to the Director of Finance and Commercial Services, in consultation with the Cabinet Member for Finance & Resources, on the basis that:

- The most suitable provider/partner is chosen via a competitive dialogue process.
- That the chosen provider/partner will work with Sheffield City Council to develop Social and Economic values that will benefit the people of Sheffield and the wider region.
- That, in the event that the competitive dialogue process results in the Council forming a new business with the chosen provider, the chosen provider/partner works closely with the Council to grow the newly formed business within Sheffield and the wider region.
- That the new contract is actively managed through the existing Human Resources Client Management arrangement with support from Commercial Services.

9.4 Reasons for Decision

9.4.1 To ensure access to an agency with market place presence and expertise in providing temporary staffing for a wide range of job roles.

9.4.2 To use agency provider expertise in developing our strategy to deliver improved social values for the people of Sheffield and the Sheffield City Region.

9.4.3 To minimise the risks that were identified during the consideration of alternative options.

9.5 Alternatives Considered and Rejected

9.5.1 A number of delivery models have been considered as part of this exercise and include ;

- Establish an in-house Agency or Traded Company
- Establish the Council's own framework of providers
- Procurement of Managed Services or Neutral Vendor, either through a consortia, collaboration or directly to the market
- Establish a non-traded company
- Set up a Public Sector/Private Sector collaboration (e.g. SCC / Reed)
- Set up a Public Sector collaboration (e.g. SCC / University of Sheffield / NHS Sheffield)

9.6 **Any Interest Declared or Dispensation Granted**

None

9.7 **Reason for Exemption if Public/Press Excluded During Consideration**

None

9.8 **Respective Director Responsible for Implementation**

Eugene Walker, Interim Executive Director, Resources

9.9 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee

10. REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING 2015/16 MONTH 12 (AS AT 31/3/16)

10.1 The Interim Executive Director, Resources submitted a report providing the Outturn monitoring statement on the City Council's Revenue and Capital Budget for 2015/16.

10.2 **RESOLVED:** That Cabinet:-

- (a) notes the updated information and management actions provided by this report on the 2015/16 Revenue Budget Outturn;
- (b) approves the carry forward request detailed in paragraph 9 of the report;
- (c) approves a further £50k from the New Homes Bonus fund to support the development of the regeneration of Attercliffe through the development of the Olympic Legacy Park as detailed in paragraph 13 of the report;

- (d) approves the use of Public Health reserves to fund a number of projects as detailed in paragraph 8 of Appendix 2 of the report;
- (e) approves the spend request as shown in paragraph 19 of Appendix 1 of the report;
- (f) in relation to the Capital Programme:-
 - (i) approves the proposed additions to the Capital Programme listed in Appendix 7.1, including the procurement strategies and delegate to the Interim Director of Finance and Commercial Services, or her nominated officer, the authority to award the relevant contracts following stage approval by the Capital Programme Group;
 - (ii) approves the proposed variations, deletions and slippage in Appendix 7.1; and
 - (iii) notes the latest position on the Capital Programme.

10.3 **Reasons for Decision**

- 10.3. To record formally changes to the Revenue Budget and the Capital Programme
1 and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

10.4 **Alternatives Considered and Rejected**

- 10.4. A number of alternative courses of action are considered as part of the process
1 undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

10.5 **Any Interest Declared or Dispensation Granted**

None

10.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

10.7 **Respective Director Responsible for Implementation**

Eugene Walker, Interim Executive Director, Resources

10.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee